

**Technical Officer at the Ministry of Environment - Service of Regional
Departments and Environmental Police**

I. Position Information

Job Title: Technical Officer

Duty Station: Ministry of Environment

Reports to: Chief of the Service of Regional Departments & Environmental Police

Duration of Employment: 1 year – including a 3-month probation

II. Scope/Objective

The project entitled “Technical Assistance to the Ministry of Environment” is being implemented by the Ministry of Environment with the support of the Italian Government through the Italian Embassy. The project aims to strengthen MoE capacities to better assume its mandate as set by law 690/2005 and decree 2275/2009.

The Ministry of Environment requires 1 technical officer as per the details below.

III. Functions / Key Results Expected

Assist the Service of Regional Departments and Environmental Police in smoothly executing its mandate as set by Decree 2275/2009 – Article 31, which stipulates the following:

- 1) Develop draft strategies, plans, programs, projects, activities, and studies to strengthen the national environment management and follow up implementation.
- 2) Assist the Directorate-General of Environment for the execution and implementation of the policy, strategies, plans, programs, projects, activities and studies of the Ministry of Environment.
- 3) Activate the implementation of the provisions of laws and regulations concerning the environment and sustainable development sector at the local level, pursuant to the instructions and recommendations of the Directorate-General of Environment.
- 4) Pursue and follow up proposals, appeals, and complaints sent to the Ministry through the regional departments in coordination with the Central Administration.
- 5) Assist coordination between the Directorate-General of Environment, departments and local councils, departments and other directorates in the provinces or districts.
- 6) Coordinate the process of Ministry representation at the industrial licensing committees and sanitary councils pursuant to the instructions of the Directorate-General of Environment.
- 7) Encourage and promote activities of environment and development observatories in the provinces, pursuant to the instructions of the Directorate-General of Environment.
- 8) Encourage and promote activities of environment and development committees in the provinces, pursuant to the instructions of the Directorate-General of Environment.
- 9) Pursue and follow up activities of the protected areas and reserves committees formed and established pursuant to the resolutions rendered by the Ministry.

- 10) Participate in and contribute to the drafting up of a program to monitor the status of natural resources and sources of pollution within the provinces, work towards its implementation, in particular, take the required samples, evaluate and upgrade it periodically.
- 11) Participate in, contribute, and monitor the compliance of development, industry, and construction projects contractors to the integrated environment management plans or environment compliance plans.
- 12) Contribute to the gathering of local information - either in the provinces - about the environmental sector, modernize environmental and development geographic indicators within the province.
- 13) Coordinate the process of awarding grants within the public sector to implement programs, projects, environmental activities in the provinces, or in collaboration with the municipalities or union of municipalities.
- 14) Follow up and pursue the activities of the environmental police as of the promulgation of the pertinent decree as stipulated in Law 690 dated August 26, 2005.
- 15) Submit and provide quarterly reports, or upon request, to the Central Administration.

IV. Recruitment Qualifications

Mandatory Requirements:

Education: University degree in environmental engineering or environmental sciences or equivalent

Experience: Minimum of 2 years in the field of natural resource management/ protection

Language Requirements: Arabic and English or French

Computer Skills: The applicant must be fully proficient in Windows environment and full Office package.

Asset Requirements:

Education: PHD, others diplomas.

Experience: Experience in International Projects, experience in environmental regulation projects.

Language Requirements: English or French, other languages.

Computer Skills: GIS environment, AUTOCAD environment, Google Earth plus.

Certified Skills: i.e. Scuba Diving, Sailing, others relevant to environmental knowledge.

Publications: Relevant publications.

Interested candidates should send their CVs **(in the specified form attached)** along with supporting documents (degrees, experience, etc.)

THE CV MUST BE PUT IN A FULLY ANONYMOUS ENVELOP ADDRESSED TO:

Ministry of Environment - Office of the Minister
Lazarieh Center – Block A4 New – 8th Floor – Office 8-6

The envelope must only refer to the position:

“Technical Officer Position at the Service of Regional Departments and Environmental Police”

NON ANONYMOUS APPLICATIONS WILL BE DISCARDED WITHOUT BEING EVALUATED

Deadline: September 13, 2010 – 12:00 noon

Only pre-selected candidates will be interviewed
Interviews will be in Arabic, English and/or French.